



Town of Spirit River

P.O. Box 130

Spirit River, Alberta

T0H 3G0

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www.townofspiritriver.ca

**Disconnection Form: Utility Service Account**

Today's Date: \_\_\_\_\_ Account No: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Civic Address: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Disconnect Date: \_\_\_\_\_

New Change of Mail Date: \_\_\_\_\_

Forwarding Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

In accordance to the Water and Wastewater Bylaw No. 905 Section 8 and the Utility Service Account Policy Number 18, "any pre-paid deposit will be processed upon submission of a completed transfer form and credited to the utility account. " After final billing is processed a final statement will be mailed out. A credit balance will be refunded. An outstanding debt must be paid in full immediately upon receipt of final statement.

\_\_\_\_\_  
Homeowner/ Business Owner Signature

Paid \$10.00    Cash    Cheque    Debit    Receipt Number \_\_\_\_\_

Accounting Department Use Only

Transfer/Disconnect Fee: \$10.00 \_\_\_\_\_

Deposit Residential/Commercial: \_\_\_\_\_