

TOWN OF SPIRIT RIVER
MASTER RATES AND SCHEDULES
BYLAW NO. 904

MASTER RATES AND SCHEDULES CONSOLIDATION BYLAW
OF BYLAWS FOR THE TOWN OF SPIRIT RIVER

Whereas it is deemed desirable to consolidate, the rates and fees charged for various Municipal services;

Whereas under the authority of the Municipal Government Act RSA 2000, Chapter M-26, as amended from time to time, authorizes the Council to pass, repeal, or amend any bylaw;

Whereas the Council deems to have such rates and fees included in one bylaw for benefit of amendment on a yearly basis and or as needed basis;

Whereas it is deemed desirable to consolidate, all applicable bylaws and policies to better provide for such amendments;

NOW THEREFORE the Municipal Council of the Town of Spirit River hereby ENACTS AS FOLLOWS:

1. That the following schedules of legislation be repealed from their bylaw or policy to form an integral part of the new Master Rates Bylaw, without harm to the main body of the original Bylaw, unless otherwise specifically stated:
 - a) Bylaw No. 531. (equipment cost for fire agreement)
 - b) Bylaw No. 591. (per diem rates)
 - c) Bylaw No. 613 Section 51. (penalties for repairs and maintenance of properties)
 - d) Bylaw No. 702 Section 5. (noise Fine)
 - e) Bylaw No. 705 Section 1 b. (per diem)
 - f) Bylaw No. 718. (business fees)
 - g) Bylaw No. 748 Section 2 and 3 (general penalties for not listed and subsequent infractions)
 - h) Bylaw No. 761 (Tax Certificates and assessment information)
 - i) Bylaw No. 807 (business license)
 - j) Bylaw No. 808 Section 4 (Nuisance Ground fee)
 - k) Bylaw No. 809 Section 6 (Smoking fines)
 - l) Bylaw No. 817 Section 5 and Schedule A (Subdivision and Appeal Board costs - members per diem and administration paper work)
 - m) Bylaw No. 818 Section 5 (fees for Subdivision)
 - n) Bylaw No. 819 Section 4 (fees for tickets for clean streets)
 - o) Bylaw No. 821 Schedule A (fees for unsightly)
 - p) Bylaw No. 846 (fees overweight)
 - q) Bylaw No. 849 (Subdivision fees)

- r) Bylaw No. 850 (FOIP fees)
- s) Bylaw No. 856 Section 1a) (v), Section 5, and Section 6 (decommission of rail lines)
- t) Bylaw No. 864 Section 7 Schedule A and schedule B (ACO)
- u) Bylaw No. 869 Schedule A (cemetery plot and care fees)
- v) Bylaw No. 870 Section 6 (smoking penalty)
- w) Bylaw No. 876 Section 7 and Section 8 (fire services - pits ect. no specific costs)
- x) Bylaw No. 878 Section 8, Section 9, and Schedule A (solid waste/garbage)
- y) Bylaw No. 885 Section 3, Section 8, Section 9, Schedule A, B, and C (ut/garbage)
- z) Bylaw No. 897 Section 10, Section 11, Policy of Council Review of Violations, and Town Policy of Penalties (Nuisance)
- aa) Bylaw No. 898 Section 6, Policy Schedule A, and Schedule C (traffic)
- bb) Bylaw No. 899 Town Policy Fees, and Town Policy Penalties (ACO)
- cc) Bylaw No. 900 Enforcement policy Schedule A (street and Infrastructure)
- dd) Bylaw No. 901 Section 3-5 Fees (LUB)
- ee) Resolution No.89-131dated August 8, 1996 (ADMIN #1) collection procedures
- ff) Resolution No. 91-161 dated December 2, 1991 (ADMIN #2) deposit refunds
- gg) Resolution No. 89-166 dated September 18, 1989 (ADMIN #6)sale of land
- hh) Resolution No. 93-254 dated November 1, 1993 (ADMIN #7) use of town equipment
- ii) Resolution No. 99-273 dated September 20, 1999 (ADMIN #17) quick freeze
- jj) Resolution No. 00-336 dated December 18, 2000 (ADMIN # 18) call out
- kk) Resolution No. 08-275 dated October 15, 2007 (COUNCIL #4) per diem - members at large
- ll) Resolution No. 89-215 dated November 20, 1989 (P.W. #2) winter water usage
- mm) Recreation #1 - Agreement Centennial Hall Fees
- nn) Recreation #2 - Agreement Cultural Room Fees
- oo) Recreation #3 - Agreement Pool Fees

2. That the rates and or fees indicated on the Schedules attached hereto and forming part of this bylaw be approved and due to the Town of Spirit River:
 - a) Schedule "A" - **PUBLIC USE OF EQUIPMENT AND OFFICE FEES Schedule A**
 - b) Schedule "A" - **Business License Fees Schedule A**
 - c) Schedule "A" - **Chepe Sepi Camping Fees Schedule A**
 - d) Schedule "A" - **TAXES:**
 - e) Schedule "A" - **ACO LICENSE FEES Schedule "A"**
 - f) Schedule "B" - **ACO POUND FEES SCHEDULE B**
 - g) Schedule "C" - **ACO PENALTIES SCHEDULE C**
 - h) Schedule "A" - **COUNCIL PER DIEM RATES SCHEDULE A**
 - i) Schedule "B" - **COUNCIL REVIEW OF VIOLATIONS**
Nuisance By-Law Pursuant to By-Law #897 Schedule B
 - j) Schedule "A" - **Development Administration Fees Schedule A**
 - k) Schedule "A" - **Nuisance Fees Schedule "A" (Pursuant to By-Law #897)**
 - l) Schedule "A" - **Fire Protection Rates Schedule "A"** Re: Resolution No. 00-193
 - m) Schedule "A" - **GARBAGE / RECYCLE FEES RESIDENTIAL / INDIVIDUAL COMMERCIAL / INSTITUTIONAL PICKUP Schedule "A" Enforcement of Solid Waste (Bylaw 878)**
 - n) Schedule "B" - **GARBAGE / RECYCLE FEES RESIDENTIAL / INDIVIDUAL COMMERCIAL / INSTITUTIONAL PICKUP Schedule B**
 - o) Schedule "B" - **UTILITY FEES RESIDENTIAL OWNER OR TENANT OR COMMERCIAL ACCOUNTS Schedule B**
 - p) Schedule "A" - **Public Use of Equipment and Services Schedule "A"**
 - q) Schedule "A" - **Pool Fees Schedule "A"**
 - r) Schedule "A" - **Traffic Penalties Schedule "A"**
 - s) Schedule "C" - **Traffic Impoundment Fees Schedule C**

3. That the Town of Spirit River is exempt from payment of all rates listed in the attached schedules.

4. That should any rates mentioned here, still appear in older bylaws or policies not yet revised, that the rates mentioned in this Bylaw shall be in full force and effect and supersede previous rates.

5. New and or updated schedules of rates may be added to the Master Rates Bylaw by resolution of Council.

6. Review and update of the Master Rates Bylaw shall be conducted on a yearly basis or as needed including in conjunction with budget deliberations and or planning meetings.

7. That any Group, Society, Municipality, or any other organization, may be considered for reduced rates by way of agreement so long as a copy of such an agreement is signed and kept on file in an updated condition.

SECTION 1:

ADMINISTRATION:

PUBLIC USE OF EQUIPMENT AND OFFICE FEES Schedule "A"

Photo copying	\$ 0.25 per sheet
Seniors and non-profit groups	\$ 0.10 per sheet
Faxes	\$ 1.00 per page provincial
	\$ 1.50 out of province
	\$.50 incoming fax
Spirit River Pins	\$ 3.50
Post cards to business for resale	\$.25
Post cards general	\$.75
Popcorn machine rental	\$ 50.00
Airport plug in	\$ 10.00
Cemetery plots	\$100.00
Cemetery perpetual care fee	\$100.00
BBQ Rental	\$ 50.00

BUSINESS REGISTRATION FEES Schedule "A"

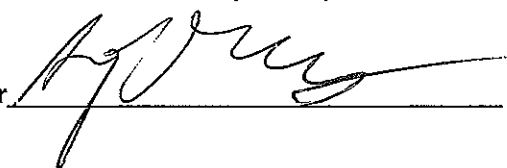
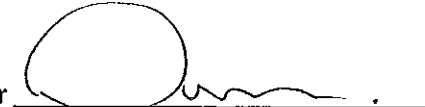
Home Based Business	\$ 25.00 yearly
Resident Commercial	\$ 25.00 yearly
Non-resident Commercial	\$ 25.00 yearly
Weekly Rate	\$ 25.00
Daily Peddler	\$ 25.00

CHEPE SEPI CAMPING FEES Schedule "A"

Full Service	\$ 25.00
No Service	\$ 18.00
Day Use	\$ 15.00
Shower Charge	\$ 2.00
Sewage Dump Charge	\$ 5.00
Spirit River Pins	\$ 3.50
Post cards general	\$ 0.75
Spirit River T-shirts	\$ 20.00 includes G.S.T.

No amendments to Public Use of Equipment and Office Fees Schedule "A" and Business Registration Fees Schedule "A".

Amendment to the Master Rates and Schedule Bylaw No. 904, Section 1 Chepe Sepi Camping Fees Schedule "A" passed by resolution of Council as per Regulation 5 of the Master Rates and Schedules Bylaw 904 on this 17th day of May 2010 with resolution number 10-140.

Mayor  Administrator 

SECTION 2:

TAXES:

Assessment Information	\$ 2.50
Tax Certificates	\$27.00

SECTION 3:

ANIMAL CONTROL:

ACO LICENSE FEES Schedule "A"

TOWN OF SPIRIT RIVER ANIMAL REGISTRATION FEES

LICENSE FEES

Unaltered and Non-Vaccinated Dogs

Registered License Fee	\$30.00
New Animal Only License Fee after July 1 st	\$20.00

Spayed/Neutered or Vaccinated Animals

Registered License Fee	\$20.00
New Animal Only License Fee after July 1 st	\$10.00

Spayed/Neutered and Vaccinated Animals

Registered License Fee	\$10.00
New Animal Only License Fee after July 1 st	\$ 5.00

Vicious Animal

Registered License Fee for Vicious Animal	\$100.0
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Replacement Dog License Tag

Replacement Tag	\$ 3.00
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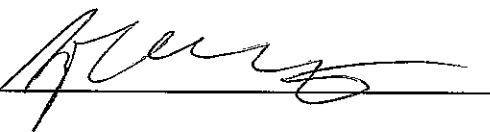
ACO POUND FEES SCHEDULE B

Impoundment Fee	Set by Animal Control Officer
Care and Sustenance (per day or portion thereof)	Set by Animal Control Officer
Veterinary Fees (if Applicable)	Amount Expended

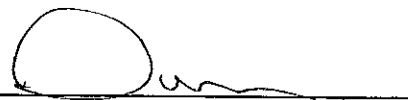
No amendment was made to Section 2: Taxes.

Amendment to the Master Rates and Schedule Bylaw No. 904, Section 3 Animal Control ACO LICENSE FEES Schedule "A " and "B" passed by resolution of Council as per Regulation 5 of the Master Rates and Schedules Bylaw 904 on this 21st day of January 2013 with resolution number 13-010.

Mayor



Administrator



ACO PENALTIES SCHEDULE C

OFFENCE	FINE
Failing to license	\$75.00
Failure to license Vicious Dog	\$500.00
Failing to wear License Tag	\$40.00
Harboring more than 2 Dogs & 3 Cats	\$50.00
Owner of Animal running At Large	\$75.00
Owner of Animal that barks, howls or otherwise Makes noise as to disturb the quiet or peace of any person	\$75.00
Owner of Animal that bites, attacks, threatens or Injures any person	\$50.00
Owner of Animal that chases a Motor Vehicle, bicycle, person on horseback, or person running or walking	\$50.00
Owner of Animals that kills, injures or otherwise harasses livestock, poultry or other domestic Animals owned by other persons	\$50.00
Owner of Animal that causes Damage to Public or Private Property within the Town	\$50.00
Owner of an Animal fails to remove defecation from Public or Private Property within the Town	\$100.00
Owner of Animal allowing accumulation of defecated matter on Owner's property	\$50.00
Owner who permits Animal to enter or remain in any public Bathing, swimming or wading pools	\$50.00
Owner of female Animal in heat not confined	\$100.00
Any person who unties, loosens or otherwise frees an Animal that was tied or otherwise restrained or confined	\$50.00
Any person who interferes with, prohibits or otherwise impedes a Bylaw Enforcement Officer	\$50.00
Animal Left Unattended	\$50.00
Owner of Vicious Animal running At Large	\$500.00
Owner of Vicious Animal that is not secured by a Restraining Device under physical control off Owner's property	\$500.00
Owner of Vicious Animal that is not confined within a Secured Enclosure or secured by a Restraining Device under physical control on Owner's property	\$500.00
Owner of Vicious Animal that is not confined within a Secured Enclosure or secured by a Restraining Device Under physical control while off Owner's property	\$500.00
Owner of Vicious Animal failing to maintain in force a Policy of liability insurance	\$1500.00
Owner of Vicious Animal that bites, attacks, threatens or injures any person	\$1500.00
Owner of Vicious Animal that chases a Motor Vehicle, bicycle, person on horseback, or person running or walking	\$1500.00
Owner of Vicious Animal that kills, attacks, injures or otherwise harasses livestock, poultry or other domestic Animals owned by other persons	\$1500.00
Owner of Vicious Animal that causes Damage to Public or Private Property within the Town	\$1500.00
Offence for which a penalty is not otherwise provided	\$50.00
Each subsequent Offence within six (6) months of prior Offence Double prior fine	

SECTION 4:

COUNCIL:

Council Per Diem Rates Schedule "A"

Regular Council Meetings	
Mayor	\$125.00
Council	\$100.00
Special Council Meetings	
Mayor	\$125.00
Council	\$100.00
Committee Meetings	
Mayor	\$100.00
Council	\$100.00
Out of Town Authorized Meetings	
Mayor	\$125.00
Council	\$100.00
Mileage	\$0.45/km
Travel costs (flights, hotel, bus)	cost of receipts per expense claim form
Meals - Breakfast and Lunch*	\$10.00
Dinner *	\$20.00
* Receipts are required if claiming above approved rates	
Members at Large	\$65.00 per meeting

SECTION 5:

DEVELOPMENT:

Development Administration Fees Schedule A

Compliance Letter	\$27.00
Development Permit Application	\$50.00
Development Permit Appeal	\$50.00
Land Use Bylaw Amendment Application	\$200.00
Land Use Bylaw Book	\$20.00

Nuisance Fees Schedule "A" (Pursuant to By-Law #897)

<u>SECTION</u>	<u>OFFENCE</u>	<u>PENALTIES</u>
Part 3	Any Infraction	\$100.00 *
Part 4	Any Infraction	\$100.00 *
Part 5	5.1, 5.2, 5.6, 5.7, 5.8, & 5.9	\$100.00 *
Part 5	5.3 Restricted Weeds	\$100.00 **
Part 5	5.4 Noxious Weeds	\$100.00 ***
Part 5	5.5 Nuisance Weeds	\$100.00 ****
Part 6	Any Infraction	No Fine: Letter will be sent advising of infraction, time frame for compliance, as well as next steps in the remediation process.
Part 7	Any Infraction	\$100.00 *
Part 8	Any Infraction	\$100.00 *
Part 9	Any Infraction	\$100.00 *

* If the infraction is not rectified within 2 weeks (14 days) the Town of Spirit River will have the work done. In addition to the fine, the costs of performing the work will be levied and applied to the amount owing.

** If the infraction is not rectified within 7 days the Town of Spirit River will have the work done. In addition to the fine, the costs of performing the work will be levied and applied to the amount owing.

*** If the infraction is not rectified within 10 days the Town of Spirit River will have the work done. In addition to the fine, the costs of performing the work will be levied and applied to the amount owing.

**** If the infraction is not rectified within 2 weeks the (14 days) Town of Spirit River will have the work done. In addition to the fine, the costs of performing the work will be levied and applied to the amount owing. A certified weed controller will decide on the type of weed infraction and perform work accordingly.

COUNCIL REVIEW OF VIOLATIONS

Schedule B Nuisance By-Law Pursuant to By-Law #897

Council will review violation tags issued for an administrative fee of two hundred dollars (\$200.00). This fee is due at the time of application to have Council review the infraction.

If Council deems the infraction invalid, all fines will be reversed.

Council may vary the compliancy timeframes. This in no way invalidates the fine or the review fee unless specifically order by Council.

SECTION 6:

EMERGENCY SERVICES:

Fire Protection Rates Schedule "A" Re: Resolution No. 00-193

EMERGENCY RESPONSE

- a) Fire Fighting Services
 - 1) first hour - No Charge
 - 2) second hour - \$300.00 (minimum fee after 1 hour)
 - 3) additional hours - \$200.00 per hour

- b) Rescue Services * \$300.00 per hour (1 hour minimum)
* Rate also applies to Out of Town calls if requested by R.C.M.P., EMS, or Dispatch)

- c) Other Costs (chemicals, supplies, ...) Actual Cost

1.0 SUPERVISION

- a) Continuous fire watch where fire has occurred \$15.00 per man hour

- b) Maintain fire watch for false alarm when owner/delegate not present \$15.00 per man hour

- c) Response to false alarm (within a thirty day period)
 - 1st call No Charge
 - 2nd call \$50.00
 - 3rd call \$100.00
 - 4th call \$150.00

2.0 STAND BY

- a) Hazardous situations (gas, oil, or chemical spill) \$300.00 per hour

- b) Fire works display* \$100.00 per hour & \$15.00 per man hour
* no charge for charitable or non profit

3.0 PERMITS

- a) Fireworks Permits
 - 1) Low hazard \$10.00
 - 2) High hazard \$35.00

- b) Occupant load determination \$40.00

4.0 OTHER SERVICES

- a) Filling compressed air cylinders
 - 1) Small cylinder \$15.00
 - 2) Large cylinder \$35.00

- b) Fire investigation \$35.00 per hour

- c) Fire safety inspections & pre plan
 - 1) in Town \$35.00 per hour
 - 2) for QMP partner \$35.00 plus \$0.30/km

SECTION 7: GENERAL

GARBAGE/RECYCLE FEES

RESIDENTIAL/INDIVIDUAL COMMERCIAL/INSTITUTIONAL PICKUP

Schedule A

Rescinded - new Bylaw No. 909

Rescind Master Rates and Schedule Bylaw No. 904, Section 7 General "Garbage/Recycle Fees Schedule A" as passed by resolution of Council as per Regulation 5 of this Bylaw on this the 18th day of April 2011.

Mayor Theresa Sandul

CAO Linda Hannah

GARBAGE/RECYCLE FEES

RESIDENTIAL/INDIVIDUAL COMMERCIAL/INSTITUTIONAL PICKUP

Schedule B

Business Landfill Use (NGF)	\$200.00 per year
<u>Recycle Fee</u>	<u>\$4.07 per month (effective June 1, 2011)</u>
<u>Municipal Waste Service</u>	<u>\$7.00 per month (effective until September 30, 2011)</u>
<u>Municipal Waste Service</u>	<u>\$8.50 per month (effective October 1, 2011)</u>
<u>Municipal Waste Service - 2nd Cart</u>	<u>\$3.50 per month</u>
Waste Cart	\$68.91
Waste Cart Financing Program	\$7.52 for 12 months/one cart

*One Waste Cart required for each municipal address serviced

Amendment to the Master Rates and Schedule Bylaw No. 904, Section 7 General "Garbage/Recycle Fees Schedule B" passed by resolution of Council as per Regulation 5 of the Master Rates and Schedules Bylaw 904 on this the 18th day of July 2011 and resolution number 11-124.

Mayor



Administration

UTILITY FEES
RESIDENTIAL OWNER OR COMMERCIAL ACCOUNTS
Schedule C

Water:

- ❖ Residential Water Meter Rental - \$100.00
- ❖ Commercial Property Water Meter Rentals - \$200.00
- ❖ Bulk Water Annual Fee - \$200.00 per year, non-refundable
- ❖ Bulk Water Key - \$200.00 refundable upon return
- ❖ Additional Key Fee - \$50.00 each, refundable upon return
- ❖ Disconnect/Connect fee - \$10.00
- ❖ Reconnection fees for non-payment of account \$25.00 for first offense and an additional \$10.00 increase for each subsequent offense
- ❖ Account penalties – 2% per billing period on total balance of account
- ❖ Testing of Water Meter - \$50.00
- ❖ Residential Water - \$10.00/1000 gallons (4.546 m3) with a minimum monthly rate of \$20.00
- ❖ Residential Sewer – \$1.80/1000 gallons (4.546 m3) with a minimum monthly rate of \$12.50
- ❖ Commercial Water – \$10.25/1000 gallons (4.546 m3) with a minimum monthly rate of \$34.00
- ❖ Commercial Sewer \$1.80/1000 gallons (4.546 m3) with a minimum monthly rate of \$12.50
- ❖ Bulk Water \$27.50/1000 gallons (4.546 m3)

Amendment to the Master Rates and Schedule Bylaw No. 904, Section 7 General “Residential Owner or Commercial Accounts Schedule C” passed by resolution of Council as per Regulation 5 of the Master Rates and Schedules Bylaw 904 on this the 18th day of April 2011.



Mayor Allan Georget



Acting CAO Kelly Hudson

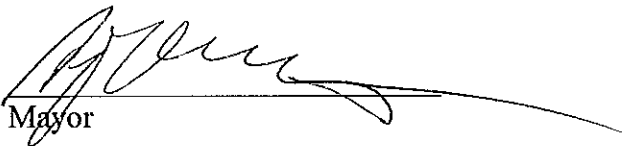
SECTION 8:

PUBLIC WORKS:

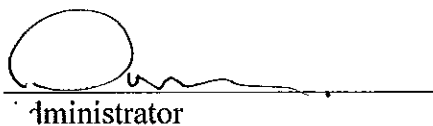
Public Use of Equipment and Services Schedule "A"

Airport plug in	\$10.00 per day
Towing costs	Cost + 10% admin fee
Meter Bottoms (frost plate)	\$25.00
Drums	\$10.00
Pothole repair (plus materials)	\$70.00 first hour \$50.00@ add'l hour
<u>Ribbon</u> Sewer Snake	No charge to residents
<u>Sewer</u> Power Auger (with operator <u>only</u>)	\$75.00 per hour
Video inspection	\$100.00 minimum + \$50.00/hr for > 2 hr.
Street sweeper with operator	\$150.00 per hour
Metal detector	Free to residents
Thaw machine with operator	\$75.00 per hour
Quick Freeze Unit	\$50.00 per day <u>plus refill</u>
Hotsey with operator	\$100.00 per hour
Labour	\$50.00 per hour
<u>Lot Sanding (Depending on size)</u>	<u>\$75.00 and up</u>

Amendment to the Master Rates and Schedule Bylaw No. 904, Section 8 - Public Works - Public Use of Equipment and Services Schedule "A" passed by Resolution of Council as per Regulation 5 of this Bylaw on this the 14th day of June, 2012 and resolution number 12-120



Mayor



Administrator

SECTION 9:

RECREATION:

Pool Fees Schedule "A"

Day Passes

Children under 13	\$2.50
Student	\$3.50
Adult	\$4.00
Seniors (65+)	\$3.00
Family	\$12.00

Punch Cards

Children under 13	\$24.00
Student	\$32.00
Adult	\$35.00
Seniors (65+)	\$25.00
Family	\$100.00

Season Pass

Children under 13	\$60.00
Student	\$65.00
Adult	\$80.00
Seniors (65+)	\$35.00
Family	\$175.00

Lessons with a season pass	\$30.00
Lessons no pass	\$40.00
Private lessons	\$20.00 per hour
Birthday party rental (no cake provided)	\$40.00 for 1 hour
Private rental	\$65.00
Aquacise	\$4.00 per drop in
Swim to Survive Testing fee	\$10.00
Schools in Spirit River*	\$30.00 per hour
Schools outside Town*	\$60.00 per hour

* additional charge of \$15.00 per hour for >50 people in the pool

SECTION 10:

TRAFFIC:

Traffic Penalties Schedule "A"

Any person who commits a second or subsequent offence under this Policy within 18 months of committing a first offence under the Traffic Bylaw is liable on summary conviction to double the fine set out in this Schedule for that offence.

Violation	First Offence	Second Offence	Third Offence	
Any violation under Part III	\$100.00	\$200.00	\$300.00	
Any violation under as Part IV except as noted below	\$150.00	\$300.00	\$450.00	
Part IV Section 4.5 handicap space without a permit.	\$100.00	\$200.00	\$300.00	Parking in a
Part IV Section 4.21 Parking a Vehicle carrying Dangerous Goods on any Non-designated Highway.	\$200.00	\$400.00	\$600.00	
Any violation under Part V	\$100.00	\$200.00	\$300.00	

Traffic Impoundment Fees Schedule C

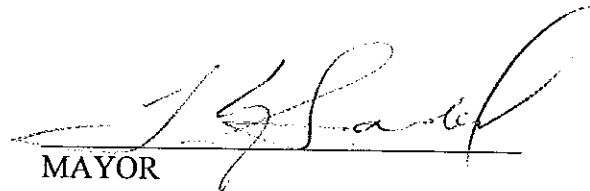
Non motorized items	\$25.00
Off road vehicles	Cost recovery
Recognized street legal vehicles	Cost recovery
Towing costs	Cost plus 10% for administration fee

8. The Town is not required to enforce every section of this Bylaw. In deciding whether to enforce this Bylaw, the Town may take into account any practical concerns, including municipal budget and personnel resources.
9. Nothing in this by-law shall be deemed to supersede or repeal any provisions of the Fire Prevention Act, the Public Health Act, or the Alberta Environment Act.
10. That if any provision of this Bylaw is deemed invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.
11. That this Bylaw shall come into force and effect on the day of third and final reading.

Read a first time this 10th day of August, 2009

Read a second time this 8th day of September, 2009

Read a third and final time this 18th day of January, 2010


MAYOR


ADMINISTRATOR