



Citizen of the Year Award – AD01

Section: Administration
Previous Revision: N/A

Effective Date: November 21, 2023
Resolution No.: 23-340

PURPOSE:

The purpose of the Citizen of the Year Award is to recognize significant contributions to the community that improve the safety, health, sustainability, and vibrancy of our community for current and future generations. This may include such things as sports coaching, program organizing, youth mentoring, group leadership, board or committee service, event hosting, program initiation, work with service groups or community groups, and any other service that may have impacted the Town of Spirit River community or a portion of our community in an important way.

1. NOMINATION AND COMMITTEE RULES



- a. Elected officials, Town staff, and previous awardees will be excluded from nomination.
- b. The contributions considered for nomination must be provided in the Town of Spirit River and the contribution must have been provided within the past year.
- c. Those nominees who have had more than one person submit a nomination on their behalf will be given greater attention by the committee than those with only one nomination. We therefore encourage nominators to encourage others to nominate the same person they do.
- d. The information used by the committee to arrive at a decision should be based primarily on the documentation provided by the nominators, rather than personal familiarity with the persons being discussed. The Committee's discussion should focus on how well the nominators demonstrate that the nominee fulfills the criteria for the award.
- e. A nominator must not be a member of the nominee's immediate family, within two generations (parents, siblings, aunts, uncles, 1st cousins, or grandparents).
- f. The recognized contributions considered for nomination may be a part of the nominee's normal occupation but should be for service that goes beyond the normal scope of duties required by the employer.
- g. Nominations must be received at the Town Office by 4:30 p.m. on April 1, 2025.

2. CRITERIA FOR NOMINATION:

- a. Must currently be a resident of the Town of Spirit River.
- b. Must have made a significant contribution to the community in the past year.
- c. Must be an inspirational role model for community members.
- d. Must demonstrate the impact of contributions on the community.
- e. Must demonstrate the degree to which contributions or achievements have brought recognition to the Town of Spirit River.

3. AWARDING THE CITIZEN OF THE YEAR

- a. The Committee to choose the Citizen of the Year will be comprised of Town Councillors.
- b. The recipient of the Citizen of the Year award will receive a plaque and recognition as determined by the Committee.
- c. The recipient of the Citizen of the Year award will be recognized in the Central Peace Signal, the Town of Spirit River’s social media and website during National Volunteer Week and recognized during Spirit Days.

Signatures	
 _____ Mayor Mayor Tammy Yaremko	 _____ Chief Administrative Officer CAO Steve Jack



CITIZEN OF THE YEAR NOMINATION FORM

The Citizen of the Year is awarded to a resident of the Town of Spirit River who is seen as a leader within the community, and displays leadership, while offering the community a great amount of service, and acting as a role model.

To be nominated for a 2025 Citizen of the Year Award, the accomplishments, work, initiatives, etc., of the individual must have taken place between January 2024 to December 2024.

Please note that only information included on this form will be considered in the award evaluation and selection process.

Profile Information:

Name: _____ Address: _____

Postal Code: _____ Phone #: _____

Email: _____

Nomination Information:

Please answer the following questions and provide relevant information on why you are nominating this resident for a Citizen of Year Award, and why they deserve to be recognized with an award:

- i. Describe how the nominee has made a lasting impact in the community.

ii. How has the nominee inspired others? Please provide examples.

iii. What makes this nominee exceptional? Please provide examples.

Notice of Collection:

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33 © of the Alberta Freedom of information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of recognizing our citizen of the year.